

**Information Technology Committee  
Meeting Minutes**

Date: July 7, 2009  
Open Meeting at 7:08pm

**Present:** Donna Burton, Gregory Fagan, Kyle Johnson, Duncan Phyfe

**Absent:** Joe Kalagher, Paul Rekos and Jonathan Dennehy

**Motion:** by Kyle Johnson to have Donna take minutes for today's meeting.

**Discussion:** Form to be sent out to the Department Heads regarding technology were to be submitted by Joe and Paul. Matter continued until next meeting.

**REVIEW:** Executive Summary Sheet to be presented to the Board of Selectmen as new charge with technical plan for the Town.

Future technology, such as setting up a Blog for discussion on town matters, review and compare our town with other towns in the area to see what they have on there web sites.

Expense sheet submitted by Town Account for Computers and other software supplies.

Question when will Guardian be done with flood issues?

Check with other towns on who does their IT and who used Guardian.

**Goal:** Close first charge given by Board of Selectmen

Have Executive Summary list complete and submitted to the Town Administrator and Board of Selectmen

Have questions prepared to send to Town Administrator, Board of Selectmen and Departs for their Goals and needs.

Meet with Guardian

Motion to meet again on July 14, 2009

**Meeting Adjourned:** 8:15pm

Minutes submitted by: Donna Burton, Acting Clerk